



State of Arizona
Department of Education

Tom Horne
Superintendent of
Public Instruction

Date: November 1, 2004
CACFP # 02-05

MEMORANDUM

To: Child and Adult Care Food Program (CACFP) Sponsors

From: Mary Szafranski, Director
Student Services

Subject: CACFP Renewal Application Alert

The current CACFP Fiscal Year began on October 1, 2004 and continues through September 30, 2005. Renewal applications were distributed to program sponsors via US Mail. Sponsors intending to continue CACFP participation were responsible for accurately completing the required documentation and submitting the application packet to the Arizona Department of Education (ADE) with a postmark date of no later than October 22, 2004. As of this date, either your renewal information has not been received by this agency or it is incomplete.

If you are interested in continuing CACFP participation, ADE must receive a complete, correct renewal application packet no later than November 15, 2004. Applications may be mailed or delivered in person. If a complete, correct renewal application packet is not received from your organization by November 15, 2004, your organization will be removed from CACFP.

Mailing Address

Arizona Department of Education
1535 East Jefferson Street, Bin 7
Phoenix, AZ 85007

Physical Location

Student Services
2005 N. Central Ave, 3rd Floor
Phoenix, AZ 85004

If you do not wish to continue participation in CACFP at this time, please complete the attached form and return by mail or fax to 602-542-3818.

If you have any questions, please call your assigned Specialist or the Child Nutrition Office at 602-542-8700.

Please visit the CACFP web site at www.ade.state.az.us/health-safety for program updates and nutrition information.

In Accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability.